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	Civilian Personnel INSPECTIONS BY HIGHER AUTHORITY	
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DEPARTMENT OF THE ARMY
Office of the Chief of Engineers
Washington, D.C. 20314

DAEN-PEC-R

REGULATION
NO. 690-1-273

1 March 1979

Civilian Personnel
INSPECTIONS BY HIGHER AUTHORITY

1. Purpose. To provide instructions relating to inspections, special inquiries, and surveys of civilian personnel administration at the Corps of Engineers Field Operating Agencies (FOA) by the Office of Personnel Management (OPM) and Deputy Chief of Staff for Personnel (DCSPER).
2. Applicability. This regulation is applicable to all Field Operating Agencies.
3. References.
 - a. FPM 273
 - B. CPR 273
 - C. CPR 501
4. Scheduling.
 - a. Acceptance of an invitation from an OPM Region or DCSPER Field Office to participate in a scheduled inspection or survey will not be made without the prior approval of HQDA (DAEN-PEZ-A) WASH DC 20314.
 - b. In cases where negotiations with the local office in charge of the inspection do not result in a satisfactory schedule, supporting data will be furnished which will permit negotiations with appropriate officials for an alternate date.
5. Special Instructions.
 - a. No action will be taken by a FOA on an OPM or DCSPER recommendation which would affect a grade decision made by OCE, under the provisions of ER 690-1-150, without prior approval of HQDA (DAEN-PEC-P) WASH DC 20314.
 - b. Commanders and members of their staff will not request advisory evaluations from OPM or DCSPER representatives.
 - c. Assistance, guidance, or advice, on individual cases or problems will be requested from and furnished by OCE.

This regulation supersedes ER 690-273, 15 Oct 65.

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6. Attendance at Close out of Surveys and Inspections.

a. For inspections and surveys conducted at the District level, other than special inquiries in limited program areas, the District Engineer will furnish the time and date of the close out to the Division Engineer. When an inspection or survey is conducted at the division level or at a separate FOA, the Division Engineer or FOA Commander will provide this information to OCE. When an inspection or survey of a District also covers a serviced activity which reports direct to the Chief of Engineers, the date of the close out will be furnished to both the appropriate Division Engineer and OCE. Notice of the close out of special inquiries need not be furnished the Chief of Engineers unless the Commander or the division Engineer, as appropriate, considers such action necessary.

b. A representative of the Division Engineer should attend the close out of an OPM or DCSPER Survey (other than special inquiries) of a subordinate activity. The need for attendance of a Division representative at the close out on special inquiries will be determined by the appropriate Division Engineer.

c. An OCE representative will generally attend the close out of an OPM inspection or DCSPER Survey (other than special inquiries) of a Division office or separate FOA.

7. Action on Reports. Upon receipt of a written report of any inspection, survey, or special inquiry, the following actions will be taken:

a. OPM Inspections. (Exempt report under paragraph 7-2t, AR 335-15.)

(1) In instances where OPM reports are sent directly to the FOA, Commanders will forward one copy to: HQDA (DAEN-PEC-R) WASH DC 20314. Division Engineers and/or OCE will review all reports, and furnish supplemental instructions or information to the FOA if required.

(2) Three copies of the FOA's response to the inspection findings will be furnished to HQDA (DAEN-PEC-R) WASH DC 20314, concurrently with reply to the inspecting office. Copies of all subsequent correspondence with the inspecting office will also be furnished.

b. DCSPER Surveys. Reports of DCSPER Surveys will be forwarded to FOA's through command channels along with specific instructions.

FOR THE CHIEF OF ENGINEERS:



THORWALD R. PETERSON
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